

REMINDER

TO: Residents of The Brook  
From: Sandy Altman-Elliott, CEO  
Date: March 25, 2020  
RE: Governor Whitmer's Order

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On March 23, 2020 Governor Whitmer issued an executive order for all residents of Michigan to shelter in place. Citizens of Michigan need to remain in their place of residence subject to limited exceptions. This order is in effect through April 13, 2020. The executive order allows leaving your home for essentials, such as groceries or medicine. If you elect to temporarily leave The Brook facility for any reason, we want you to remember that upon your return, Brook operations policy requires that you must isolate in your own apartment for 14 consecutive days before you can be present anywhere else in The Brook. Every time you leave The Brook facility, the 14 day isolation starts again.

Please consider utilizing other options to acquire your living items. You may want to purchase your meals here at The Brook. You may wish to have someone deliver your necessary living items to The Brook. We have a safe, health wise, policy in place to deliver those items directly to your apartment.

We also wish to remind you that we are not allowing visitors in the building at this time. This includes visitors through your private door wall or open window. If a violation of visitation occurs, we will follow our policy and require a 14 day 'in apartment' isolation period. We will also consider contacting state authorities to report the violation. Keeping all residents safe is our paramount mission at this time.

We are committed to maintaining the health and safety of all of our residents and staff. We will be enforcing the Governor's order and ask for your cooperation during this time.